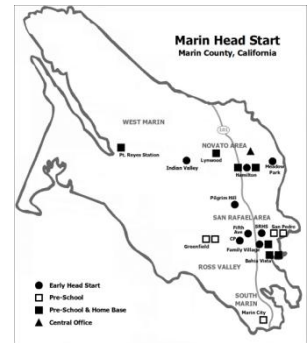




Community Action Marin Invites Your Application for
Marin Head Start Director, Marin County California
Salary: \$65,000-75,000 per annum DOE & Q



Position Open Until Filled

Head Start Director

Community Action Marin is seeking an experienced, creative individual with a collaborative approach to programming and a strong background in child development and management systems. Community collaboration, partnerships, program integration, quality practices, and measured outcomes are integral goals of the program.

The Head Start Director has oversight of the Head Start program (414 children/families) to ensure that it complies with all of the Head Start Performance Standards and any applicable local and state requirements, laws, and regulations. The Director is responsible for the overall program including program planning and implementation; grant writing and reporting; and preparation and monitoring of the annual budget. Job description available on request.

Qualifications

The successful candidate for this position will have a good sense of humor, positive outlook on life, strong organizational skills as well as knowledge of and experience with Head Start Performance Standards including Program Governance and Design. The minimum requirements listed below. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Master's Degree (M.A.) in Administration, Early Childhood Education, Child Development or other closely related field;
- Four or more years of management or second level supervision of professional level employees in a social service or education focused program. Experience working with low income and dual language populations. Head Start experience highly preferred.

In addition the ideal candidate:

- Can organize staff and create a positive and fair internal working environment
- Has superior interpersonal skills and knowledge of management techniques and systems
- Is able to provide leadership for the Head Start program within the County and the community.

To be considered for this opportunity please submit a resume and a cover letter to kelsey@marinheadstart.org.

Questions regarding the position may be e-mailed to kay@marinheadstart.org